

# GCAS Report Viewing Tips

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Your GCAS reports are prepared as a PDF Portfolio. When you open the file, you will see the report cover page. This cover page lists each report, and if you click on a report title, it should open the related report. Here are a few tips if you are having issues viewing your reports.

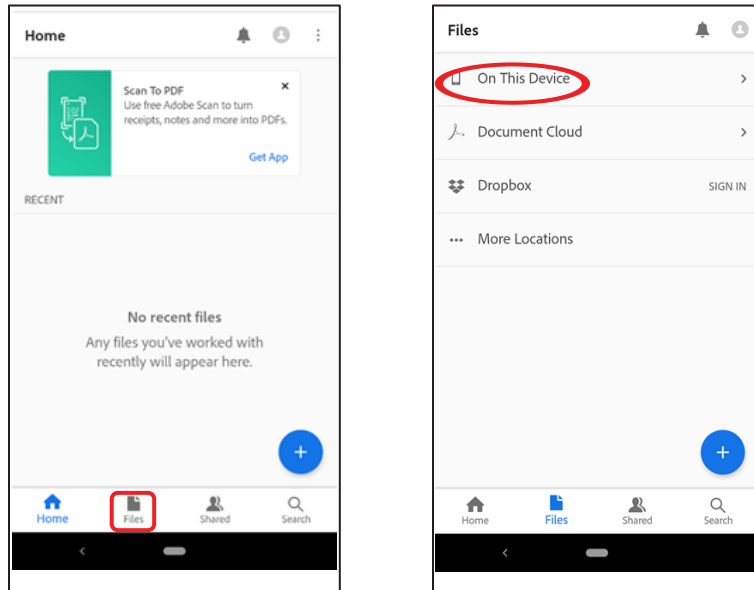
## Tips for viewing GCAS Reports on your desktop

1. Please ensure you have downloaded the reports to your computer (opposed to viewing them within your email application)
2. Check your version of Adobe Acrobat Reader **DC**, and update to 2020.006.20042 or later. You can download the latest version at <https://get.adobe.com/reader/>

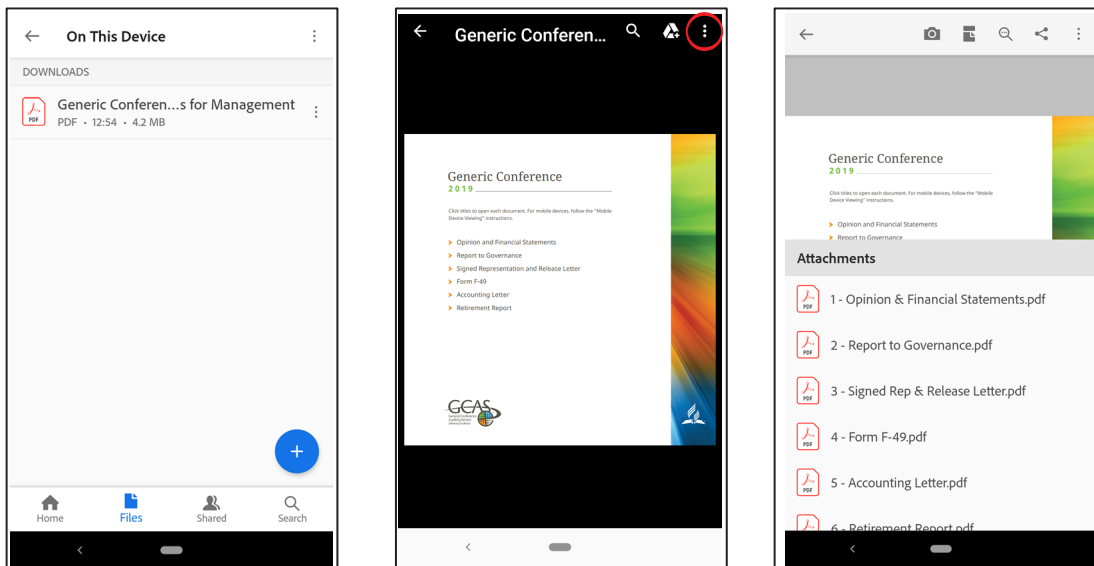
(continue to next page for mobile viewing tips)

## Tips for viewing GCAS Reports on Android mobile devices

1. If you do not have the Adobe Acrobat app on your device, download it first.
2. From your email, download the attachment.
3. In Adobe Acrobat, click 'Files' then select 'On this device.'

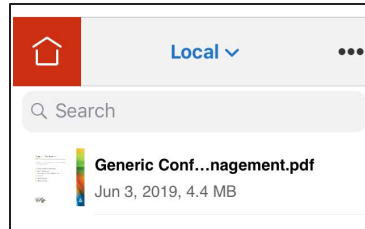


4. Tap the file name under 'downloads' then tap the ellipses (three dots on top right). Tap 'attachments' and tap to open the attachment you wish to view.



## Tips for viewing GCAS Reports on iOS mobile devices

1. If you do not have the Adobe Acrobat app on your device, download it first.
2. From your email, download the attachment.
3. In Adobe Acrobat, from “My documents,” tap to open the portfolio.



4. Tap the paperclip at the bottom, then tap to open the attachment you wish to view.

